



Child's Name: \_\_\_\_\_ Name child prefers (this name will be used on all nametags): \_\_\_\_\_  
 Gender: \_\_\_\_\_ Birthday: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Father's Name (name you prefer to be called by teachers): \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Work days/hours: \_\_\_\_\_  
 Mother's Name (name you prefer to be called by teachers): \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Work days/hours: \_\_\_\_\_  
 Mother's Cell Number \_\_\_\_\_ Father's Cell Number \_\_\_\_\_  
 Mother's Email Address \_\_\_\_\_ Father's Email Address \_\_\_\_\_  
 Babysitter Name & Cell Number \_\_\_\_\_

In July, you will receive a Class Confirmation, 2023/24 School Year Calendar, and Parent Handbook. Would you like to receive your confirmation via  email or  through the mail? (indicate your choice)

Should we send copies of communication to two households?  If yes, secondary address: \_\_\_\_\_

### Class Options – Indicate 1<sup>st</sup> & 2<sup>nd</sup> Choice:

#### 2s (Age 2 by 10/1/2023)

T/Th am, 9-11:30  
 MWF am, 9-11:30  
 MW pm, 12:30-3

#### 4s – Pre-Kindergarten (Age 4 by 10/1/2023)

MWF am, 9-11:30  
 MWF pm, 12:30-3  
 MTWF am, 9-11:30  
 MTWF pm, 12:30-3

Check Number \_\_\_\_\_  
 Payment Total \_\_\_\_\_  
 Date \_\_\_\_\_

#### 3s (Age 3 by 10/1/2023)

T/Th am, 9-11:30  
 T/Th pm, 12:30-3  
 MWF am, 9-11:30  
 MWF pm, 12:30-3

#### 4s – Pre-Kindergarten All-Day Options

(Age 4 by 5/1/2023 OR previous preschool experience)  
 2 days - T/Th All Day, 9-3  
 3 days – MWF All Day, 9-3

List your child's allergies, health conditions, or special needs; indicate severity:

Allergy \_\_\_\_\_ Check One:  Severe  Moderate  Mild

Type of Contact, check all that apply:  Ingestion  Touch  Airborne  Touch from a classmate's hand

What are the symptoms of your child's allergic reaction or health condition?

How do you treat your child's allergies, health conditions, or special needs? Does your child have an EpiPen or Auvi-Q?

### EMERGENCY CONTACT

List a **third** party (this party will be contacted if parents are unreachable)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Physician: \_\_\_\_\_ Phone: \_\_\_\_\_ Hospital Preference: \_\_\_\_\_

I understand that I will be notified if my child becomes ill and it may be necessary to pick up my child within **30 minutes or less**. If my child is exposed to a contagious disease, I agree to notify Sonrise Christian Preschool immediately.

I agree and give consent that in case of an accident, injury, or illness of a serious nature, my child will be given emergency medical care. I understand that I, or my emergency contact listed above, will be contacted immediately.

Parent/Guardian's Signature \_\_\_\_\_ Date: \_\_\_\_\_

# Sonrise Christian Preschool

## Carpool Permission Form

### Carpool Dismissal Arrangements 2023/2024

Please indicate your dismissal arrangements for your child/children. Provide a separate sheet for each child enrolled at Sonrise Preschool (one sheet for twins/triplets enrolled in the same class). If you add new caregivers, contact Kristy to add them to your list.

Child's Name \_\_\_\_\_

Child's Class \_\_\_\_\_

Child's Siblings (enrolled at Sonrise) \_\_\_\_\_

I will carpool with \_\_\_\_\_

I need \_\_\_\_\_ copies of my carpool number (maximum of 5).

(Please list the quantity of carpool numbers that you will need – for example, one for each vehicle that will pick up your child, typically **2 or 3 copies** of a number).

#### **ADULTS WHO HAVE PERMISSION TO PICK UP MY CHILD:**

Indicate the name of any person who is likely to pick up your child during the school year – neighbors, grandparents, aunts/uncles, babysitters, older siblings, families that share carpool arrangements with you.

**(Please include name, relationship to child, and their phone number)**

1.

2.

3.

4.

5.

6.

**\*\*\*LIST ANY PERSON WHO IS NOT ALLOWED TO PICK UP YOUR CHILD:**

Name \_\_\_\_\_

**(Provide a picture of the person who is not allowed to pick up your child)**

Name of parties who have legal custody of child: \_\_\_\_\_

If needed, provide documentation of your custody arrangement.

Name of parties who live in household with child: \_\_\_\_\_

**Siblings:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_

Is your child adopted? \_\_\_\_\_ Does s/he know? \_\_\_\_\_

Please list any family pet(s) and name(s): \_\_\_\_\_

Does your child attend Church or Sunday School? Yes \_\_\_ No \_\_\_ Name of Church \_\_\_\_\_

What system of discipline do you use at home? \_\_\_\_\_

\_\_\_\_\_

Does your child find it difficult to share toys? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how do you respond? \_\_\_\_\_

What is your child's favorite indoor activity? \_\_\_\_\_

Outdoor activity? \_\_\_\_\_

Has your child attended preschool or daycare? Yes \_\_\_ No \_\_\_ Name of Program \_\_\_\_\_

If Yes, for what length of time? \_\_\_\_\_

How did s/he respond?: \_\_\_\_\_

Does your child prefer to play alone? \_\_\_\_\_ With others? \_\_\_\_\_ In a group? \_\_\_\_\_

Has your family experienced any accidents, deaths, or situations that have impacted your child? \_\_\_\_\_

\_\_\_\_\_

What are your child's fears? \_\_\_\_\_

What are your child's special interests? \_\_\_\_\_

Does your child have any conditions/diagnosis that would limit your child's participation in preschool? \_\_\_

\_\_\_\_\_

What will help us to meet your child's needs most fully? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your goals for your child at school this year? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you enjoy most about your child?

Mother: \_\_\_\_\_

Father: \_\_\_\_\_

### **Medical Information**

Date of Last Physical Exam \_\_\_\_\_

Attach a copy of your child's **Immunization Record** (update yearly; submit copy with registration paperwork)

\_\_\_\_\_ We have chosen not to immunize our child. List reason: \_\_\_\_\_

Child's **MEDICAL HISTORY** (check all that apply):

|                           |                           |                        |
|---------------------------|---------------------------|------------------------|
| _____ *Allergies          | _____ Prolonged Illnesses | _____ Asthma           |
| _____ Frequent Illnesses  | _____ Speech Difficulty   | _____ Serious Injuries |
| _____ Visual Difficulties | _____ Handicap            | _____ Seizures         |
| _____ Wears Glasses       | _____ Premature Birth     | _____ Back Problems    |
| _____ Hearing Problems    | _____ Developmental Delay | _____ Other            |

\*Allergies – List Treatment/Medications/Symptoms/Severity of Allergy \_\_\_\_\_  
\_\_\_\_\_

\*Family history of the conditions or allergies listed above (for example, are any of your other children allergic to peanuts?) \_\_\_\_\_

Does your child have an EpiPen or Auvi-Q? \_\_\_\_\_

If you marked any of the above, please specify and list Treatment/Medications/Symptoms/Severity:  
\_\_\_\_\_

Does your child receive any early intervention? What program/agency serves your family? \_\_\_\_\_

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List child's medications: \_\_\_\_\_

Any other information or condition that would help our planning to care of your child: \_\_\_\_\_

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### NOTICE TO PARENTS

I understand that Sonrise Christian Preschool is not licensed under the laws of the State of Indiana. I further understand that Sonrise Christian Preschool complies with the State rules concerning sanitation and fire safety for the primary use of the structure in which it is housed. I accept that it is my (the parent's) responsibility to ensure that the nutritional and health needs of my child are met while my child is participating in Sonrise Christian Preschool.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### Photo/Video/Social Media Use Permission Form

I grant Sonrise Christian Preschool permission to use my child's photo/video image for the purposes of preschool publicity or special programming (Photos during the Christmas Program, Parent Orientation, etc.). The school can use my child's photo on displays in the classroom, on PowerPoint presentations, preschool publications (like monthly newsletters), and/or for Sonrise Church publicity. No names will be used on any publication.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

No, do not use my child's photo

Only use my child's photo in specified ways (check all that apply):

Newsletters     Private Classroom Facebook     Sonrise Church Facebook     ME Book (memory book for the school year)

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### Class Directory Permission Form

Sonrise Christian Preschool gives each family a directory of the contact information for the children in their child's class. Families use the directory to arrange play dates, to carpool with each other, to help children practice names of classmates, etc. Please sign the release below to give us permission to provide your address, email, and phone number to your child's classmates.

Sonrise Christian Preschool has my permission to list my child's name, address, email, and phone number on the class directory. Sonrise Christian Preschool may share this list with the other children in the preschool.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

NO, please withhold my child's information from the class directory.

NO, please list ONLY limited contact information for our family on the class directory.

Email address only     Phone numbers only     Other

# Financial Agreement

(Sign and return this signature with your application; you may keep the Financial Policy portion for your records)

I/We have read and agree to honor the financial Policy of Sonrise Christian Preschool.

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Sonrise Christian Preschool Financial Policy

Sonrise Christian Preschool is a ministry and is a non-profit outreach of Sonrise Church. The preschool is self-supporting and obtains all income for salaries, supplies, and special events through tuition, registration fees, activity fees, fundraisers, and donations. All non-tuition donations are tax deductible.

1. Three payments are due each year:
  - Registration fee - a non-refundable fee of \$45 is charged at the time of registration to secure your child's place at Sonrise Christian Preschool
  - Activity Fee of \$35
  - Tuition
2. Activity fees and the first tuition payment are due August 1.
3. We offer three tuition payment options:
  - Full payment – Due August 1
  - Semi-annual payment – Due August 1 and January 1
  - Monthly payment – Due the first of every month starting August 1<sup>st</sup> and ending April 1<sup>st</sup>  
(With this option, payments are due August 1, September 1, October 1, November 1, December 1, January 1, February 1, March 1, and April 1; no payment is due in May).
4. A signed Financial Agreement is required for enrollment. This agreement will be kept on file.
5. Late tuition payments and outstanding fees will incur late charges of \$10. Please discuss any financial concerns with the Director so that arrangements can be made.
6. Failure to pay tuition may cause your child's enrollment in Sonrise Christian Preschool to be forfeited.
7. Our tuition is prorated over a nine-month period so that your tuition rate is the same each month. Thus, your tuition payment is the same in December (when you have Christmas Break) as in March, when we typically have 5 weeks of school.
8. If you need to withdraw during the school year, you need to notify Sonrise Christian Preschool one month in advance. Without notification, you are obligated to pay the following month's tuition. If you need to withdraw after August 1, you will owe the first month's payment.
9. If your child's tuition is not paid in full by the end of the school year, your child will not be able to attend preschool the subsequent year until you pay your balance.
10. All returned (bounced) checks are subject to a \$20 reprocessing fee.
11. We do not offer refunds for:
  - late arrivals or early departure
  - family vacations during scheduled class days
  - illness
  - snow days
12. Please endorse all checks to **Sonrise Christian Preschool**.